

**Oregon State Bar Government Law Section Executive Committee
Board Meeting
March 14, 2023 – 1:32 p.m. – 2:08 p.m.
Via Zoom**

MINUTES

Executive Committee Members:

Brad Anderson, Chair, Present
Patty Mulvihill, Chair-Elect, Present
Lauren King, Treasurer, Absent
Kelly Sherbo, Secretary, Present
Tommy Brooks, Past Chair, Absent
Eric DeFreest, Present
Jodi Gollehon, Present
Hope Whitney, Present
Haley Percell, Present

James Brewer, Present
Kirk Mylander, Present
Caroline Floyd, Absent
McKenzie Granum, Present
James Forrester, Absent
Lauren Sommers, Present
David Doughman, Present
Doug McGeary, Present

Oregon State Bar Staff:

Dan Atkinson, Present

Guests:

None

1. **Attendance Confirmation.** Chair Anderson called the meeting to order at 1:32pm with a quorum of members present.
2. **Call for Changes to the Agenda.** No changes were requested to the agenda proposed by Chair Anderson.
3. **Approval of Prior Minutes.** David Doughman moved to approve the minutes from February 14, 2023; seconded by McKenzie Granum. Approved unanimously.
4. **Treasurer's Report.** Treasurer King sent February 2023 financials to the committee via email; the report was substantially the same as the prior report except for 11 new members' dues. Doug McGeary moved to approve the Treasurer's Report; Chair-Elect Mulvihill seconded. The Treasurer's Report was approved by unanimous vote.
5. **Old Business.**
 - A. **Spring CLE Program ("Spring Forum").** Note: Eric DeFreest and Jim Brewer joined the meeting during the beginning of this agenda item. The Spring Forum will be held April 28th at OSB Center; OSB will send out the notice soon. OSB asked for bullet points for each presentation; the CLE committee has reached out for

information from speakers. Chair Anderson asked Chair-Elect Mulvihill to ask OSB to get an announcement out to the Government Law Section members so members can plan accordingly. Dan Atkinson wants to be cc'd as well. Agenda and speakers are set. Chair Anderson asked whether there would be a lunch provided for in-person attendees, understanding this will increase the cost by about \$15/person. Chair Anderson will look into catering and cost. On-site provided lunch is convenient and provides members with opportunity for networking. Doug McGeary offered to shake trees to see if law firms would sponsor the CLE as well. David Doughman (Beery Elsner) will ask his firm as well. Eric DeFreest asked what the sponsorship money would be used for (alcohol, food & drink afterward, etc. has to be from sponsorships – section dues money can't be used for that). \$500 is likely minimum for post-CLE happy hour. Committee members will report back with sponsorship success to determine whether a happy hour is in the budget.

B. **Listserv Update.** Dan Atkinson provided an update on what he learned about listservs for sections. Committees should contact member services (requires section chair approval); listservs can be created for exec committee or whole section list. Chair-Elect Mulvihill noted that if section executive committees are governing bodies, we should not deliberate via listserv. For email announcements, contact Member Services – requires a Word document with content and two days' notice before desired send date. Member Services can also send out to allied sections as well (just not all OSB members). Atkinson sent out the guidelines via email. Secretary Sherbo asked who manages the listservs; Atkinson noted that they are self-regulated. Lauren Sommers asked whether it was possible for the committee to use a no-reply email and not go through Member Services. Atkinson will find out and report back. Based on prior discussions and general lack of interest in a new government law listserv beyond the City/County listservs, Chair Anderson closed this agenda item.

C. **Website.** Secretary Sherbo updated that the website is out of date but that she is working on updating the minutes. The website mentions a Gmail account for our section – no current members are aware of the email or a password. Historically, information was sent to the chair to disseminate or otherwise manage. Direction from the committee and Chair was to take the email off the website and have inquiries go to the secretary. At some point the committee can share with the members that they can use our website for events and job postings etc.

6. New Business.

There was no new business.

7. **Next Meeting.** The next meeting is scheduled for April 11, 2023 at 1:30 p.m. and will occur via video/teleconference.

8. **Adjourn.** Chair Anderson adjourned the meeting at 2:08 p.m.